

FILL OUT AS MUCH AS YOU CAN. LEAVE THE REST BLANK.



CC CONDOMINIUM / CO-OP LISTING INPUT FORM

Revised 03/08/2010

* Denotes Required Fields

Listing Number X

List Office Name

List Agent Name

*List Office ID X

*List Agent ID X

*List Price

*List Date X

*Expiration Date X

- *Type of Listing Agreement: A-Exclusive Right To Sell, B-Exclusive Right To Sell With Named Exclusion, D-Exclusive Agency, E-Exclusive Right To Sell With Variable Rate of Commission, F-Exclusive Right To Sell With Dual Rate of Commission, G-Facilitation/Exclusive Right To Sell, H-Facilitation/Exclusive Right To Sell With Named Exclusion, I-Facilitation/Exclusive, J-Facilitation/Exclusive Right To Sell With Variable Rate of Commission, K-Facilitation/Exclusive Right To Sell With Dual Rate of Commission

*Entry Only: If entering YES in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS System. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information. Yes No X

*Lender Owned: Yes No X, *Short Sale With Lender Approval Required: Yes No X, Unknown

*House #, *Street Name, *Unit #, Parcel ID Number / PIN

*Town, *State, *Zip Code, Zip 4, Area

Complex Name, *Type of CC (choose only one): A-Condo, B-Co-Op, C-Condo

Grade School (Max. 15 Characters), Middle School (Max. 15 Characters), High School (Max. 15 Characters)

*Directions (Max. 100 Characters)

*Sub-Agency Relationship Offered: Yes No X

Sub-Agent Showing

Buyer's Agent Showing

Facilitator Showing

- Sub-Agent Showing: A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Special Showing Instructions), M-Call Centralized Showing Service at 888-866-8388, N-Pets. Buyer's Agent Showing: A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Special Showing Instructions), M-Call Centralized Showing Service at 888-866-8388, N-Pets. Facilitator Showing: A-Call List Office, B-Owner, C-Call List Agent, D-Call Tenant, E-Lock Box, F-Key in Office, G-Go Direct, H-Accompanied Showings, I-Appointment Required, J-Sign, K-Call MA-Pass at 508-389-1780, L-Other (See Special Showing Instructions), M-Call Centralized Showing Service at 888-866-8388, N-Pets.

Special Showing Instructions (Max. 100 Characters)

I GET A LOT OF THIS FROM PUBLIC RECORDS, BUT FILL OUT WHATEVER YOU CAN.

Revised 03/08/2010

***Condo Association**

Yes No

***Association Fee**

Optional Services Fee

Unit Placement

- A-Below Grade
- B-Street
- C-Upper
- D-Top/Penthouse
- E-End
- F-Middle
- G-Corner
- H-Front
- I-Back
- J-Ground
- K-Lower Level
- L-Partially Below Grade
- M-Walkout

***Association Fee Includes**

- A-Heat
- B-Hot Water
- C-Electric
- D-Gas
- E-Water
- F-Sewer
- G-Master Insurance
- H-Security
- I-Swimming Pool
- J-Laundry Facilities
- K-Elevator
- L-Exterior Maintenance
- M-Road Maintenance
- N-Landscaping
- O-Snow Removal
- P-Golf Course
- Q-Putting Green
- R-Tennis Court
- S-Playground
- T-Park
- U-Recreational Facilities
- V-Paddle Tennis
- W-Exercise Room
- X-Sauna/Steam
- Y-Clubroom
- Z-Walking/Jogging Trails
- 1-Beach Rights
- 2-Dock/Mooring
- 3-Extra Storage
- 4-Refuse Removal
- 5-Garden Area
- 6-Valet Parking
- 7-N/A
- 8-Air Conditioning

Optional Fee Includes

- A-Heat
- B-Hot Water
- C-Electric
- D-Gas
- E-Water
- F-Sewer
- G-Master Insurance
- H-Security
- I-Swimming Pool
- J-Laundry Facilities
- K-Elevator
- L-Exterior Maintenance
- M-Road Maintenance
- N-Landscaping
- O-Snow Removal
- P-Golf Course
- Q-Putting Green
- R-Tennis Court
- S-Playground
- T-Park
- U-Recreational Facilities
- V-Paddle Tennis
- W-Exercise Room
- X-Sauna/Steam
- Y-Clubroom
- Z-Walking Jogging Trails
- 1-Beach Rights
- 2-Dock/Mooring
- 3-Extra Storage
- 4-Refuse Removal
- 5-Garden Area
- 6-Valet Parking
- 7-Air Conditioning

***Unit Level**

***# of Units in Complex**

of Units Owner Occupied

of Units Owner Occupied Source

Complex Complete

Yes No

***# of Living Levels**

***Year Built**

***Style**

- A-Detached
- B-Townhouse
- C-Rowhouse
- D-Garden
- E-Half Duplex
- F-Hi-Rise
- G-Mid Rise
- H-Low Rise
- I-2/3 Family
- J-Brownstone
- K-Courtyard
- L-Motel/Cottage/Efficiency
- M-Other (See Remarks)
- N-Loft
- O-Attached

Year Converted

***Year Built Source**

(choose only one)

- AP-Appraiser
- BU-Builder
- OW-Owner
- PR-Public Record

***Year Built Description**

- A-Actual
- B-Approximate
- C-Certified Historic
- D-Renovated Since
- E-To Be Built
- F-Under Construction
- G-Unknown/Mixed
- H-Finished, Never Occupied

***Assessed Value**

***Taxes**

Map

***Fiscal Year**

Block

Master Book

Master Page

Lot

***Book**

***Page**

***Specific Zoning Code**

Cert. # or Deed Date

Year Round

Yes No

Approx. Lot Size

 (Sq. Ft.)

Approx. Acres

***Approximate Living Area**

 (Sq. Ft.)

Includes Finished Basement

Living Area Disclosures

***Living Area Source** (choose only one)

- AP-Appraiser
- FC-Field Card
- MD-Master Deed
- MS-Measured
- OT-Other
- OW-Owner
- UP-Unit Floor Plan

Area Amenities

- A-Public Transportation
- B-Shopping
- C-Swimming Pool
- D-Tennis Court
- E-Park
- F-Walk/Jog Trails
- G-Stables
- H-Golf Course
- I-Medical Facility
- J-Laundromat
- K-Other (See Remarks)
- L-Bike Path
- M-Conservation Area
- N-Highway Access
- O-House of Worship
- P-Marina
- Q-Private School
- R-Public School
- S-T-Station
- T-University

***Waterfront**

- Yes No

Waterfront Description

- A-Ocean
- B-Sound
- C-Lake
- D-River
- E-Pond
- F-Bay
- G-Harbor
- H-Dock/Mooring
- I-Frontage
- J-Walk to
- K-Waterview Only
- L-Access
- M-Other (See Remarks)
- N-Canal
- O-Bog
- P-Creek
- Q-Deep Water Access
- R-Direct Access
- S-Marina
- T-Marsh
- U-Navigable
- V-Public
- W-Private

***Beach**

- Yes No

Beach Approx. Miles to

(choose only one)

- A-0 to 1/10 Mile
- B-1/10 to 3/10 Mile
- C-3/10 to 1/2 Mile
- D-1/2 to 1 Mile
- E-1 to 2 Miles

Beach Description

- A-Bay
- B-Creek
- C-Harbor
- D-Lake/Pond
- E-Ocean
- F-River
- G-Other (See Remarks)
- H-Access
- I-Direct Access
- J-Frontage
- K-Sound
- L-Walk to

Beach Ownership

- A-Private
- B-Public
- C-Association
- D-Deeded Rights
- E-Other (See Remarks)

Pets Allowed

- N-No
- R-Yes w/Restrictions (See Remarks)
- Y-Yes

Restrictions

- A-Adult Community
- C-Rentals
- D-RV/Boat/Trailer
- E-Other (See Remarks)

Association Security

- A-Fenced
- B-Intercom
- C-TV Monitor
- D-Doorman
- E-Private Guard
- F-Security Gate
- G-Other (See Remarks)

Construction

- A-Frame
- B-Brick
- C-Stone/Concrete
- D-Block
- E-Log
- F-Modular
- G-Post & Beam
- H-Other (See Remarks)
- I-Adobe
- J-Aerated Autoclaved Concrete
- K-Barn Board
- L-Cob
- M-Conventional (2x4-2x6)
- N-Cork
- O-Earth Ship
- P-Other / Hybrid
- Q-Rammed Earth
- R-Reuse / Exchange
- S-Straw Bale
- T-Timber Frame
- U-Vertical Siding

Management

- A-Professional—On Site
- B-Professional—Off Site
- C-Developer Control
- D-Owner Association
- E-Developer Advisory Board
- F-Resident Superintendent
- G-No Management
- H-Other (See Remarks)

Roof Material

- A-Asphalt/Fiberglass Shingles
- B-Wood Shingles
- C-Tile
- D-Slate
- E-Tar & Gravel
- F-Shake
- G-Rubber
- H-Other (See Remarks)
- I-Metal
- J-Asphalt/Composition Shingles
- K-Clay
- L-Living
- M-Metal Roofing (Recycled)
- N-Radiant Roof Barriers
- O-Terne - Coated - Stainless
- P-Vegetation/Garden
- V-Reflective Roofing - ENERGY STAR

Documents in Hand

- A-Master Deed
- B-Unit Deed
- C-Rules & Regs
- D-Master Plan
- E-Management Association Bylaws
- F-Floor Plans
- G-Association Financial Statements
- H-Certificate of Insurance
- I-Other (See Remarks)

Exterior Features

- A-Porch
- B-Enclosed Porch
- C-Deck
- D-Patio
- E-Enclosed Patio
- F-Covered Patio/Deck
- G-Balcony
- H-Handicap Access
- I-Hot Tub/Spa
- J-Storage Shed
- K-Decorative Lighting
- L-Other (See Remarks)
- M-Roof Deck
- N-Barn/Stable
- O-City View(s)
- P-Fenced Yard
- Q-Fruit Trees
- R-Garden Area
- S-Gazebo
- T-Integrated Pest Management
- U-Invisible Fence
- V-Kennel
- W-Outdoor Shower
- X-Solar Powered Area Lighting
- Y-Drought Tolerant/Eater Conserving Landscaping
- Z-Wood Deck
- 1-Vinyl Deck
- 2-Composite Deck
- 3-Paddock
- 4-Roof Deck + Access Rights
- 5-Screens
- 6-Satellite Dish

Assoc. Pool

- Yes No

Pool Description

- A-Above Ground
- B-Inground
- C-Indoor
- D-Heated
- E-Lap

Exterior

- A-Clapboard
- B-Shingles
- C-Wood
- D-Aluminum
- E-Vinyl
- F-Asbestos
- G-Masonite
- H-Log
- I-Brick
- J-Stone
- K-Shake
- L-Stucco
- M-Other (See Remarks)
- O-Redwood

***Garage Spaces**

Garage Description

- A-Attached
- B-Detached
- C-Under
- D-Carport
- E-Garage Door Opener
- F-Heated
- G-Storage
- H-Work Area
- I-Deeded
- J-Assigned
- K-Common
- L-Side Entry
- M-Insulated
- N-Carriage Shed

Heat Zones

***Heating**

- A-Central Heat
- B-Forced Air
- C-Hot Water Baseboard
- D-Electric Baseboard
- E-Hot Water Radiators
- F-Steam
- G-Heat Pump
- H-Oil
- I-Gas
- J-Electric
- K-Wood
- L-Common
- M-Individual
- N-Unit Control
- O-Wall Unit
- P-Fan Coil
- Q-Extra Flue
- R-Other (See Remarks)
- S-None
- U-Hydro Air
- V-Geothermal Heat Source
- W-Active Solar
- X-Ground Source Heat Pump
- Y-Hydronic Floor Heat (Radiant)
- Z-Passive Solar
- 1-Wind
- 2-Floor Furnace
- 3-Hot Air Gravity
- 4-Humidifier
- 5-Propane
- 6-Space Heater
- 7-Radiant

***Parking Spaces**

Parking Description

- A-Off-Street
- B-Rented
- C-Tandem
- D-On-Street Permit
- E-Assigned
- F-Deeded
- G-Common
- H-Guest
- J-Available for Purchase
- L-Improved Driveway
- M-Stone/Gravel
- N-Paved Driveway
- O-Unpaved Driveway
- P-Leased
- Q-No Parking

Cooling Zones

***Cooling**

- A-Central Air
- B-Window AC
- C-Wall AC
- D-Heat Pump
- E-2 Units
- F-3 or More
- G-Common
- H-Individual
- I-Unit Control
- J-Fan Coil
- K-Other (See Remarks)
- L-None
- M-Active Solar
- N-Geothermal Heat Pump
- O-High Seer Heat Pump (12+)
- P-Overhangs Abv South Facing Windows
- Q-Passive Cooling
- R-Swamp Cooler (Evaporative)
- S-Wind

Interior Features

- A-Central Vacuum
- B-Handicap Equipped
- C-Security System
- D-Cable Available
- E-Sauna/Steam/Hot Tub
- F-Wetbar
- G-Intercom
- H-Walk-Up Attic
- I-Other (See Remarks)
- J-Whole House Fan
- K-Finish - Cement Plaster
- L-Finish - Earthen Plaster
- M-Finish - Sheetrock
- N-French Doors
- O-Indoor Pool
- P-Laundry Chute

***# Fireplaces**

***Basement**

- Yes No

Flooring

- | | |
|--|---|
| <input type="checkbox"/> A-Wood | <input type="checkbox"/> K-Bamboo |
| <input type="checkbox"/> B-Plywood | <input type="checkbox"/> L-Eucalyptus |
| <input type="checkbox"/> C-Tile | <input type="checkbox"/> M-Hardwood |
| <input type="checkbox"/> D-Vinyl | <input type="checkbox"/> N-Particle Board |
| <input type="checkbox"/> E-Wall to Wall Carpet | <input type="checkbox"/> O-Pine |
| <input type="checkbox"/> F-Concrete | <input type="checkbox"/> P-Recycled Wood |
| <input type="checkbox"/> G-Other (See Remarks) | <input type="checkbox"/> Q-Stone/Slate |
| <input type="checkbox"/> I-Laminate | <input type="checkbox"/> R-Vinyl / VTC |
| <input type="checkbox"/> J-Marble | <input type="checkbox"/> S-Wood Laminate |

Insulation

- | | |
|--|---|
| <input type="checkbox"/> A-Full | <input type="checkbox"/> P-Fiberglass - Rigid |
| <input type="checkbox"/> B-Partial | <input type="checkbox"/> Q-Foam |
| <input type="checkbox"/> C-Fiberglass | <input type="checkbox"/> R-Mica Chips |
| <input type="checkbox"/> D-Loose | <input type="checkbox"/> S-Mineral Board |
| <input type="checkbox"/> E-Blown In | <input type="checkbox"/> T-Mineral Fiber |
| <input type="checkbox"/> F-Styrofoam | <input type="checkbox"/> U-Mineral Wool |
| <input type="checkbox"/> G-Mixed | <input type="checkbox"/> V-Polystyrene EPS |
| <input type="checkbox"/> H-Other (See Remarks) | <input type="checkbox"/> W-Polyisocyanurate Board |
| <input type="checkbox"/> I-Unknown | <input type="checkbox"/> X-Polyisocyanurate Foam |
| <input type="checkbox"/> J-None | <input type="checkbox"/> Y-Polyurethane Foam |
| <input type="checkbox"/> K-Asbestos | <input type="checkbox"/> Z-Polystyrene-XPS |
| <input type="checkbox"/> L-Cellulose - Fiber | <input type="checkbox"/> 1-Spray Foam |
| <input type="checkbox"/> M-Cellulose - Sprayed | <input type="checkbox"/> 2-Soy-Based Spray Foam |
| <input type="checkbox"/> N-Fiberglass - Batts | <input type="checkbox"/> 3-UFFI Foam |
| <input type="checkbox"/> O-Fiberglass - Loose | |

Electric

- | | |
|---|--|
| <input type="checkbox"/> A-110 Volts | <input type="checkbox"/> F-100 Amps |
| <input type="checkbox"/> B-220 Volts | <input type="checkbox"/> G-150 Amps |
| <input type="checkbox"/> C-Fuses | <input type="checkbox"/> H-200 Amps |
| <input type="checkbox"/> D-Circuit Breakers | <input type="checkbox"/> I-Other (See Remarks) |
| <input type="checkbox"/> E-60 Amps/Less | <input type="checkbox"/> M-Knob & Tube Wiring |

Energy Features

- A-Insulated Windows
- B-Storm Windows
- C-Insulated Doors
- D-Storm Doors
- E-Attic Vent Electric
- F-Solar Features
- G-Partial
- H-Programmable Thermostat
- I-Other (See Remarks)

Hot Water

- A-Oil
- B-Natural Gas
- C-Electric
- D-Propane Gas
- E-Solar
- F-Tank
- G-Tankless
- H-Separate Booster
- I-Leased Heater
- J-Other (See Remarks)

***Sewer & Water**

- A-City/Town Water
- B-Private Water
- C-Shared Well
- D-Community Well
- E-City/Town Sewer
- F-Private Sewerage
- G-Inspection Required for Sale
- H-Individual Meter
- I-Other (See Remarks)
- J-Pumice Wick
- K-Individual Well
- L-Rain Water
- M-Rock/Reed

Sewage District

Appliances

- A-Range
- B-Wall Oven
- C-Dishwasher
- D-Disposal
- E-Compactor
- F-Microwave
- G-Indoor Grill
- H-Countertop Range
- I-Refrigerator
- J-Freezer
- K-Washer
- L-Dryer
- M-Water Treatment
- N-Other (See Remarks)
- O-None
- P-Refrigerator - ENERGY STAR

- Q-Refrigerator - Wine Storage
- R-Dryer - ENERGY STAR
- S-Dishwasher - ENERGY STAR
- T-Washer - ENERGY STAR
- U-Freezer - Upright
- V-Washer / Dryer Combo
- W-Vacuum System
- X-Vacuum System - Rough-in
- Y-Vent Hood
- Z-Water Softener
- 1-Cooktop - ENERGY STAR
- 2-Range - ENERGY STAR
- 3-Water Instant Hot
- 4-Rangetop - ENERGY STAR
- 5-Oven - ENERGY STAR

Utility Connections

- A-for Gas Range
- B-for Electric Range
- C-for Gas Oven
- D-for Electric Oven
- E-for Gas Dryer
- F-for Electric Dryer
- G-Washer Hookup
- H-Icemaker Connection

Terms

- A-Seller W/Participate
- B-Assumable
- C-Lease Option
- D-Lease Back
- E-Contract for Deed
- F-Delayed Occupancy
- G-Other (See Remarks)
- H-Timeshare
- M-Lender Approval Required
- N-FHA Approved

*# Rooms
 *# Bedrooms
 *# Full Baths
 *# Half Baths
 Master Bath Yes No

Room Name	Level	Size	Room Features (Use codes at right)	1-Letter Codes for Room Features (Maximum 6 per room)
Living Room	_____	_____X_____	_____	A-Full Bath N-Bay/Bow/Box Windows Z-Handicap Equipped B-Half Bath O-Dining Area 1-Laminat Floors C-Fireplace P-Balcony/Deck 2-Main Level D-Wood/Coal Stove Q-Interior Balcony 3-Marble Flooring E-Skylight R-Hot Tub/Spa 4-Picture Window F-Cathedral Ceilings S-Steam/Sauna 5-Kitchen Island G-Ceiling Fans T-Pantry 6-Jacuzzi/Whirlpool H-Linen Closet U-Granite/Solid Counters Soaking Tub I-Walk-In Closet V-Closet 7-Vinyl Flooring J-Cedar Closet W-Custom Built Closet/ K-Hard Wood Floor Cabinets 8-Wet Bar L-Stone/Ceramic Tile Floor X-French Doors 9-Wood Floor M-Wall to Wall Carpet Y-Handicap Accessible
Dining Room	_____	_____X_____	_____	
Family Room	_____	_____X_____	_____	
Kitchen	_____	_____X_____	_____	
Master Bedroom	_____	_____X_____	_____	
Bedroom #2	_____	_____X_____	_____	
Bedroom #3	_____	_____X_____	_____	
Bedroom #4	_____	_____X_____	_____	
Bedroom #5	_____	_____X_____	_____	
Bathroom #1	_____	_____X_____	_____	
Bathroom #2	_____	_____X_____	_____	
Bathroom #3	_____	_____X_____	_____	
Laundry	_____	_____X_____	_____	
Other Rooms (Use codes at right for Other Room Names)				
Other Rm #1	_____	_____X_____	_____	
Other Rm #2	_____	_____X_____	_____	
Other Rm #3	_____	_____X_____	_____	
Other Rm #4	_____	_____X_____	_____	
Other Rm #5	_____	_____X_____	_____	
Other Rm #6	_____	_____X_____	_____	

Other Room Name 3-Letter Codes

- | | | |
|--------------------|------------------|----------------------------|
| APT-Accessory Apt. | LOF-Loft | EHL-Entry Hall |
| BTH-Bathroom | MED-Media | GRH-Green House |
| BED-Bedroom | MUD-Mud Room | HLP-Live-in Help Quarters |
| DEN-Den | OFC-Office | HMO-Home Office |
| EXC-Exercise | PLY-Play Room. | HMS-Home Office-Separate |
| FOY-Foyer | SIT-Sitting Room | LDC-Living/Dining Rm Combo |
| GAL-Gallery | SUN-Sunroom | NUR-Nursery |
| GRM-Game Room | WRK-Workshop | SMB-Second Master Bedroom |
| GRT-Great Room | OTH-Other | STU-Study |
| LAW-Inlaw Apt. | 1QB-1/4 Bath | VES-Vestibule |
| KIT-Kitchen | 3QB-3/4 Bath | WIN-Wine Cellar |
| LIB-Library | CHL-Center Hall | |

NOT NECESSARY. ONLY IF YOU WANT TO INCLUDE.

***Sub-Agent Compensation**

NOT OFFERED

***Buyer's Agent Compensation**

***Facilitator Compensation**

*Lead Paint (Max. of 2) A-Yes B-None C-Certified Treated D-Unknown

Adult Community

Yes No

UFFI

Yes No Unknown

Warranty Available

Yes No

***Seller Disclosure Declaration**

Yes No

Disclosures

(Max. 100 Characters)

Exclusions

(Max. 100 Characters)

Remarks

(Max. 500 Characters)

↑

THIS IS THE DESCRIPTION THAT WILL BE SEEN AT THE TOP OF YOUR LISTING.
EMAIL THIS TO ME SEPARATELY
REMEMBER: 500 CHARACTERS OR LESS INC. SPACES.

Firm Remarks

(Max. 100 Characters)

Team Member ID

Tip - Enter your team member's AGENT ID in the TEAM MEMBER ID field and H3MLS will show their full contact information in any reports